

**CHURCH OF SOUTH INDIA, KANYAKUMARI DIOCESE
THE C.S.I.K.K. DIOCESAN EMPLOYMENT BUREAU**

Table XXI

**REVISED NORMS FOR AWARDING CREDITS FOR RANKING THE CANDIDATES
Appointment of the Categories of 4 to 30 in all the institutions / Diocesan Office of C.S.I. K.K.
Diocese with effect from 30-01-2016**

Credits for Ranking the Candidates:

S. No.	Course / Activities etc.	Max. Credits	Method of calculating credits	
1	Academic	50	50 % of the marks secured in the qualifying exam or equivalent examination will be taken as credits.	
2	Professional / Technical qualification in the relevant field if required for the concerned job	50	50 % of the marks as credits (if marks are awarded for the concerned exam or 35 credits if awarding mark system is not in vogue for the concerned trade / profession)	
3	Additional qualification if any in the relevant field	10	10 % of the marks as credits (if marks are awarded for the concerned exam or 7 credits if awarding mark system is not in vogue for the concerned trade / profession)	
4	Diocese / Synod / Inter Diocesan level Competition: Sports, Rally, Bible Quiz, Bible Knowledge, Youth Festival, Lantern Competition, Women's Fellowship Competition, etc.	5	1 st Place	3 credits / certificate
			2 nd Place	2 credits / certificate
			3 rd Place	1 credit / certificate
5	Sunday School / Christian Endeavour Annual Exam – Diocese level / Synod level	5	40 - 50 marks	0.25 credit / certificate
			51 - 60 marks	0.50 credit / certificate
			61 – 70 marks	0.75 credit / certificate
			Above 70 marks	1.00 credit / certificate
6	Either sexton in the Church or Spouse of sexton or for one of his children (married daughters excluded) (Certificate to be submitted from the Church worker and the secretary of the Church concerned)	5	If he had served for a minimum period of 3 years – 1 credit. For additional service - 1 credit / year.	
7	Children of Non-teaching staff under category No:1 in the Diocesan institutions, diocesan organizations and the Diocesan office (Certificate to be submitted from the head of institution / organization / office concerned)	3		
8	Spouse and unmarried children of Church worker up to the grade of Evangelist (Certificate to be submitted from the district minister concerned)	3		
9	Age	20	Those who have completed 30 years of age – 5 credits, 1 additional credit per year up to 45 years.	
10	Weightage	No ceiling	1 credit per year from the date of obtaining the prescribed qualification.	